



Information on Delegations

What you need to Know

- Delegations are allowed 5 minutes each
(Requests can be made to extend this)
- Decisions are usually not made at this meeting and can be deferred to a later meeting of Council.
- Requests for Delegations along with documents must be handed in to the CAO no later than 12:00 noon Friday the week preceding the meeting.
- If there are multiple speakers on a topic, please appoint one delegate to speak.
- No verbal outbursts, clapping, remarks ect. will be tolerated. Anyone who creates a disturbance may be removed from the meeting.
- Arrive 10 minutes prior to commencement of meeting.
- Call in Delegates must provide contact number and be ready for the call to engage.
- When beginning your presentation, first state your name, and if relevant, your position or company you represent.

Contact Us

If you have any question, contact us at:

Box 114
Candle Lake, Sask.
S0J 3E0

Phone: 306-929-2236
Email: info@candlelake.ca

Web: www.candlelake.ca