

Job Description

RESORT VILLAGE OF CANDLE LAKE



JOB TITLE: Landfill Attendant **JOB CATEGORY:** Hourly - In Scope

Department/Group:	Public Works Operations	Direct Reports	Jason Campbell
Reports to	Public Works Operations Manager	Travel required:	None
Secondary report	Brent Lutz	Position type:	Full-Time Summer or Casual
Equipment provided	Shop Tools/Equipment	Date posted:	August 17, 2026
Salary Range	Based on CUPE 4838 Collective Bargaining Agreement	Posting expires:	Until Filled

APPLICATIONS ACCEPTED BY:

Email

publicworks@candlelake.ca

Special Requirements

None

JOB DESCRIPTION

Role and Responsibilities:

The Resort Village of Candle Lake is seeking a self-motivated, team-orientated individual to join the Public Works Department as a full-time summer or casual Landfill Attendant.

Applicants must have a valid class 5 driver's license, must be able to lift up to 30 lbs. and possess general physical aptitude. Duties may include groundskeeping, landfill gate duties, facility maintenance, and other related duties as assigned.

Experience in heavy equipment operation, snow removal, vegetation control, and related public works activities would be considered an asset for this position.

Applicants should be aware that the position includes weekend and evening work, and additional hours may be available depending on operational requirements. Summer operating hours are Friday, Saturday, Sunday, Monday, & Tuesday from 8:30am to 4:00pm, with a lunch break from 12:00pm to 12:30pm. Beginning in October, the landfill transitions to its winter operating schedule, with regular operating days on Tuesdays and Saturdays. Work hours may be adjusted based on seasonal operating requirements.

Candidates must provide a clean drivers abstract. A criminal record check will be required from the successful applicant prior to employment.

Preferred Qualifications and Education

- A complete Grade XII or GED.
- A valid Class 5 Drivers License
- 1-2 years of relevant experience.

Required Skills

- Problem solving and analytical skills.
- Exercise good judgement.
- Time management and ability to multitask.
- Excellent communication skills.
- Interact and work well with the team.

Additional Notes

This position provides support to the Public Works Department and works closely with all members of the operations team. The incumbent must excel in balancing competing demands for time and attention in a public service organization operating in a high-performance, deadline-oriented work environment.

PRIMARY DUTIES:

- Maintain a clean and safe work environment.
- Assist the Public Works team with other duties.

OTHER DUTIES

Performs other duties as assigned.

REVIEWED BY:	Public Works Operations Manager	DATE:	August 17, 2026
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Approved by:	Chief Administrative Officer	Date:	August 17, 2026
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