

Job Description

RESORT VILLAGE OF CANDLE LAKE



JOB TITLE:	Landfill Attendant	JOB CATEGORY:	Hourly - In Scope
Department/Group:	Public Works Operations	Direct Reports	None
Reports to	Jason Campbell	Travel required:	None
Secondary report	Brent Lutz - CAO	Position type:	Full-time Summer or Casual
Equipment provided	Shop Tools/Equipment	Date posted:	May 1 st , 2025
Salary Range	Based on CUPE 4838 Collective Bargaining Agreement	Posting expires:	Until filled

APPLICATIONS ACCEPTED BY:

Email

publicworks@candlelake.ca

Special Requirements

JOB DESCRIPTION

Role and Responsibilities:

The Resort Village of Candle Lake is seeking a self-motivated, team-orientated individual to join the Public Works Department as a full-time summer or casual Landfill Attendant.

Applicants must have a valid class 5 driver's license, must be able to lift to 30 lbs. and possess general physical aptitude. Duties may include groundskeeping, landfill gate duties, and facility maintenance.

Experience in heavy equipment operation, snow removal, vegetation control etc. would also be an asset for this position.

Please consider when applying that there may be extra hours due to working weekends and evenings. Working hours will be Friday, Saturday, Sunday, Monday, and Tuesday from 8:30am-4:00pm with a lunch break from 12:00 pm-12:30 pm.

Candidates must have clean drivers abstract. A criminal record check will be required by the successful applicant prior to hiring.

Preferred Qualifications and Education

- A complete Grade XII or GED.
- A valid Class 5 Drivers License
- 1-2 years of relevant experience.

Required Skills

- Problem solving and analytical skills.
- Exercise good judgement.
- Time management and ability to multitask.
- Excellent communication skills
- Interact and work well with the team.

Additional Notes

This position provides support to the Public Works Department and works closely with all members of the operations team. The incumbent must excel in balancing competing demands for time and attention in a public service organization operating in a high-performance, deadline-oriented work environment.

PRIMARY DUTIES:

- Maintain a clean and safe work environment.
- Assist the Public Works team with other duties.

OTHER DUTIES

Performs other duties as assigned.

REVIEWED BY:	Public Works Operations Manager	DATE:	05/01/2025
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Approved by:	Chief Administrative Officer	Date:	05/01/2025
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