

**Resort Village of Candle Lake
First Council Meeting**

August 10, 2012

The First Council Meeting of the new council for the Resort Village of Candle Lake was held on August 10th, 2012 in the Administration Office at Candle Lake, Saskatchewan.

ATTENDANCE

The following were in attendance:

Quinn, John	Mayor
Lozej, Michelle	Councilor
Painchaud, Carey	Councilor
Simoneau, Maurice	Councilor
Tarasiuk, Louise	Councillor
Burak, James	Administrator

CALL TO ORDER

This being the first council meeting with the new council the meeting was called to order by Administrator James Burak.

OATH OF OFFICE

Each member executed their Oath of Office.

MTG TO MAYOR

Administrator James Burak turned the meeting to Mayor John Quinn.

ELECTION

Administrator read the results of the election held on July 28th, 2012.

1/2012

PAINCHAUD:

That we acknowledge the Election Results of July 28th, 2012.

CARRIED

Returning Officer Carol Jorgenson recommended to council to consider
The following two items for the next election.

- 1) Require election candidates to have a criminal check.
- 2) Implement a mail-in Ballot System.

2/2012

SIMONEAU:

That council accepts Returning Officer Carol Jorgenson recommendations for future elections.

CARRIED.

MINUTES

3/2012

LOZEJ:

That we adopt the Minutes of the Regular Council Meeting of July 16th and the Special Council Meeting of July 25th, 2012 be adopted as circulated.

CARRIED.

REGULAR MTGS

4/2012

PAINCHAND:

That we conduct our Regular Council Meetings on the Second Tuesday of each month commencing at 7:30 P.M.

CARRIED

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**COMMITTEE
APPOINTMENTS**

5/2012
LOZEJ

That the following committee appointments for the period of August 10th, 2012 to December 31st, 2013 be as follows::

Parks and Recreation/Trails	Michelle Lozej
Communities in Bloom	Louise Tarasiuk
Roads/Maintenance/Landfill/Environment	Carey Painchaud and Maurice Simoneau
Finance & Budget	Carey Painchaud and Michelle Lozej
Economic Planning & Development	Carey Painchaud and Louise Tarasiuk
PARCS	Maurice Simoneau
Fire/First Responders/EMO/Search & Rescue	Louise Tarasiuk
SUMA	All of Council
Aschim Homestead	Louise Tarasiuk
Wapiti Regional Library	Michelle Lozej
Health	Maurice Simoneau
P.A. Model Forest -----	Nil
Road Committee (Restrictions)	Carey Painchaud and Maurice Simoneau
Watershed Stewards	Maurice Simoneau and Louise Tarasiuk

CARRIED

**DEPUTY
MAYOR**

6/2012
PAINCHAUD:

That the Deputy Mayor be appointed as follows:

From Aug 1st – Sept 30th, 2012 – Louise Tarasiuk
From October 1st, 2012 – December 31st, 2012 – Maurice Simoneau
From January 1st, 2013 – March 31st, 2013 – Carey Painchaud
From April 1st, 2013 – June 30th, 2013 – Michelle Lozej

CARRIED.

**SIGNING
AUTHORITY**

7/2012
TARASIUK:

That Administrator James Burak and one of the following Mayor John Quinn, Councillor Carey Painchaud and Councillor Michelle Lozej be appointed Signing Authority for the Resort Village of Candle Lake.

CARRIED

**SHARON
HARTRIDGE**

Mayor John Quinn read the letter received from Sharon Hartridge dated June 1st, 2012 concerning the flooding of their property. The mayor advised council that he felt this letter was attended to and asked Administrator James Burak to give her a follow-up call.

HANSON

The council reviewed the file concerning Hanson Haven Marina. The discussion also included the cost of \$7,200.00 to make the blocks adjacent to the road.

8/2012
SIMONEAU:

That council table the Hanson Haven Marina until the council meeting of August 14th, 2012.

CARRIED.

DENNIS

A letter from Dennis Franks was read to council. Mr. Frank's concerns was the

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FRANKS encroachment on the Tapawingo walking trail by trailer park patrons In Mr. Franks's letter barriers were installed to keep quads from wrecking the walkway. These barriers have been torn down on several occasions. He asked the council to look into this matter.
Council felt that Chris Letendre and Garry Beaudry inspect the trail and determine if there are any violations, convey them with the golf course and provide 2 weeks to attend to those violations.

KRISTIN TIAT A e-mail from Kristin Tait was read to council asking council to consider amending Bylaw 28/2010 removing the 12 foot width dimension on Park Model Trailers to accommodate the dimensions of current park model trailers. Kristin Tait was in attendance of the meeting and partook in the discussion with council.

9/2012

TARASIUK:

That we commence amending Bylaw 28/2010 by removing the following words in part 1 (h):

Being a maximum width of twelve (12) feet, excluding bay windows, and a maximum box length of forty-four (44) feet (forty-five (45) feet width with a bay window"

CARRIED.

RCMP The council reviewed the Policing Fee Table and the report from the Nipawin Detachment. The Police Fee Table illustrates that our per capita rate is \$35.05. an increase of \$2.60 or 8%. The Nipawin Detachment Reports shows an increase in curfew door checks and drug intel reports.

10/2012

LOZEJ:

That we write a letter to the Nipawin RCMP Detachment asking for a breakdown of fines and time spent within the Village as compared to other communities.

CARRIED.

WATER LEVELS Council reviewed a letter received from the chairman of the Candle Lake Watershed Stewards about lake levels. The request to council is for fluctuating range be set at 6 inches below the FSL level of 1622 feet in the summer to avoid flood stages with the summer rains.

The council asked Administrator James Burak to invite Dwayne Rowlett to our September Council Meeting to discuss this matter.

INTER-MUNICIPAL CONFERENCE On November 28th and 29th, 2012 will be the first inter-municipal Conference The Conference will be held in Regina Ramada Hotel and Convention Centre. Cost is \$126.00 per person with registration. Administrator James Burak will provide an agenda of this conference when available.

BYLAW ENFORCEMENT Each member of Council was provided with the Bylaw Enforcement Report. The report shows the Bylaw Enforcement Officer provided a total of 112.5 hours and travelled 1,631 kilometers. The Officer reported on the matters that occurred.

11/2012:

TARASIUK:

That we accept the Bylaw Enforcement Officer's Report for July 2012.

CARRIED

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- ACCOUNTS TO PAY The council examined the list of accounts to pay.
- 12/2012
PAINCHAUD:
That we hold back cheque number 5536 payable to AECOM Canada for \$12,528.00 for engineering fees. That administrator James Burak requests them to attend the August 14th, 2012 meeting.
- CARRIED.
- 13/2012
TARASIUK:
That we hold back cheque number 5587 payable to Triod Supply (2011) Ltd in the amount of \$8,614.88 for blades
- CARRIED.
- 14/2012
TARASIUK:
That the remainder of cheques 5472 to 5590 in the amount of \$373,349.66 be approved for payment and paid.
- CARRIED.
- FINANCIAL ACTIVITIES Copies of the Statement of Financial Activities were discussed. Even though the report is inaccurate Administrator James Burak wanted council to see the account balances as they appear currently. Administrator James Burak indicated to council that he can not sign this document as is and suggested the accounts should be reviewed.
- 15/2012
LOZEJ:
That we contact Myers, Norris and Penny to attend our August 14th, 2012 council meeting to give us an estimate of the cost to get our books corrected.
- CARRIED.
- BUSINESS LIC 16/2012
SIMONEAU:
That we are in agreement to amend Bylaw No. 21/2011 which provides the licensing, regulating and governing businesses. The amendment is to remove the entire clause 5 which pertains to prorating the fees.
- CARRIED.
- CREDIT CARDS 17/2012
PAINTCHAUD:
That we appoint Administrator James Burak as the Credit Card Manager to be our contact person with Master Card.
- CARRIED.
- RURAL SAFETY 18/2012
TARASIUK
That we table North Central Ambulance Association request for financial support.
- CARRIED.
- JACK PINE DEVELOPMENT 19/2012
LOZEJ:
Whereas we have received a letter from Catterall & Wright asking us to advise Jack Pine Developments Ltd that we accept the work as completed;
That we contact Bill Patrick and inquire what is the purpose of receiving the above

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mentioned letter.

CARRIED.

**PLANNING
DISTRICT**

Council was provided with an agreement with the R.M. of Paddockwood No 520; The District of Lakeland No. 521 and the Resort Village of Candle Lake for the purpose of establishing a Planning District.

20/2012

QUINN:

That we table establishing the North Central Lakelands Planning District.

CARRIED.

SUBDIVISION

The council discussed the subdivision of Parcel K.

21/2012:

LOZEJ:

That we table Subdivision Application of Parcel K.

CARRIED.

GRANTS

22/2012

PAINCHAUD:

That we order an on-line version of Canadian Subsidy Directory which is a guide for financial subsidies, grants and loans offered by government departments and pay the access fee of \$129.95 for the year.

CARRIED.

A review of an e-mail communication received from Lance Kyle.

**RICK'S
CABARET**

23/2012

PAINCHAUD:

That the Resort Village approve the request of Rick Valcourt, Candle Castle Restaurant/Rick's Lounge and Cabins for a relaxation of the Noise Bylaw to 2:00 AM following the night of Saturday, August 11th for a BBQ & Cabaret with the function to include a patio extension and tent and that the Resort Village has no objection to the issuance of a Special Occasion Liquor Permit.

Also that in the future he applies for council's approval at least 2 months in advance of the event.

CARRIED.

TAX ENFORCE

Copies of information concerning Taxservice was provided

**PUBLIC
HEARINGS**

24/2012

LOZEJ:

That we hold public hearing on September 11th, 2012 to consider closing the undeveloped road allowance at Clearsand and to consider selling a parcel to C & S Services.

CARRIED.

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ADJOURN

25/2012
SIMONEAU:
That this meeting adjourn.

CARRIED.

TIME OF ADJOURNMENT 5 00 PM

Mayor

Administrator