

**Page -1-
Resort Village of Candle Lake
Regular Meeting
January 9, 2012**

A Regular Meeting of Council for the Resort Village of Candle Lake was held January 9, 2012 in the Administration Office at Candle Lake, Saskatchewan.

ATTENDANCE The following were in attendance:

Toporowski, Nick	- Mayor
Caithcart, Lloyd	- Councilor
Geddes, David	- Councilor
Perras, Clem	- Councilor
Quinn, John	- Councilor
English, Margo	- Administrator

CALL TO ORDER A quorum being present, Mayor Toporowski called the meeting to order at 9:00 a.m.

**ACCEPT
AGENDA** **001-2012**
PERRAS

That the Agenda for the January 9, 2012 meeting be accepted, with the following additions:

- Correspondence - #1 EPS Management – Dec, 2011 Report
- New Business - #5 – Fire Smart Program
- #6 - #12 Torch Street – Building Plans

CARRIED

**ADOPT
MINUTES** **002-2012**
CAITHCART

That the minutes of the Regular Meeting of Council, held December 28, 2011, be adopted.

CARRIED

BUSINESS ARISING FROM MINUTES:

**HANSON'S
HAVEN
MARINA**

A lease agreement for Hanson's Haven Marina Association has now been prepared and includes modifications to the Marina to allow for a minimum twenty feet of driving surface on the area of Bereskin Drive which is adjacent to the Marina.

003-2012
CAITHCART

That the draft lease as prepared for Hanson's Haven Marina Association Inc. be forwarded to executive members of the Association and that the term on the lease be set to the send ending/renewal date as that date for the Onechassa Marina lease agreement.

CARRIED

**C.L.LODGE
LAND
PURCHASE**

The Resort Village has been in discussion with Ken MacNair, Candle Lake Lodge, regarding purchase of a proposed commercial lot. At the Regular Meeting of Council held November 14, 2011, a resolution was passed to advise Mr. MacNair that Council was prepared to proceed with a land sale, based on the previous proposed agreement for sale, providing that the agreement was in place and a deposit received by December 20, 2011. A formal commitment to the agreement was not received by this date, therefore the proposed agreement, as previously presented by Council, has been withdrawn.

CORRESPONDENCE:

**EPS -
BYLAW
ENFORCEMENT**

EPS Management provided a report on bylaw enforcement activities for the month of December, 2011. General patrols continue to be made throughout the Resort Village.

**004-2012
GEDDES**

That correspondence be received and filed.

CARRIED

COMMITTEE REPORTS:

**PARKS &
RECREATION
/TRAILS**

Councilor Geddes reviewed a report prepared by Ed Horn. Parks and Rec, together with the Curling Club, hosted the first Christmas tree lighting party on December 17, 2011, with approximately 80 people attending. They plan to make this an annual event. Ski trails have been cleared of fallen trees and most trails have been dragged. Community grant applications are being processed. A budget for 2012, similar to that of 2011, has been adopted. At this time, a term chair has not yet been determined and members will act as Chair on a rotating basis until such time as Board members are confirmed and a Chair selected.

**FIRE DEPT/
FIRST
RESPONDERS/
EM0**

Councilor Quinn reported the past year has been very quiet for the fire and first responder volunteers. A call for additional volunteers has been advertised.

**ROADS &
MAINTENANCE/
LANDFILL**

Councilor Caithcart reviewed the report provided by the maintenance manager, outlining work projects over the past month. Clean-up of fallen trees as a result of the July, 2011 windstorm continues. Fire wood has been stacked and is available for pick-up.

**COMMUNITIES
IN BLOOM**

The Committee has not held a meeting since the last meeting of Council. The maintenance staff will be removing Christmas decorations over the next week.

- HEALTH** Councilor Quinn reported the Health Committee has raised in excess of \$4,000.00 towards equipment for the Health Centre. The City of Prince Albert has now made a commitment for funding towards the Pineview Terrace Lodge.
- PARCS** Councilors Perras and Quinn will attend the next Board of Directors Meeting for PARCS in Saskatoon on January 21, 2012.

ACCOUNTS PAYABLE, FINANCIAL:

**ACCOUNTS
PAYABLE** **005-2012
GEDDES**

That the accounts payable listing, cheques number 4658 to 4994, and totaling \$52,053.79 be approved.

CARRIED

**FINANCIAL
REPORT** **006-2012
CAITHCART**

That 2011 accounts have not yet been finalized and the report on revenue vs expenditures to December 31, 2011 will be provided on completion.

CARRIED

NEW BUSINESS:

**2012 REGULAR
MEETING
DATES** **007-2012
PERRAS**

That the 2012 regular meeting date for Council meetings be set at the second Monday of each month, and that meetings commence at 9:00 a.m. for the months November to March, inclusive, and commence at 7:00 p.m. for the months April to October, inclusive.

CARRIED

**APPOINT
LEGAL
COUNSEL
2012** **008-2012
QUINN**

That the firm of Wilcox-Zuk-Chovin be appointed as legal counsel for the Resort Village for the year 2012.

CARRIED

**EVERGREEN
ESTATES -
MARINA
LEASE**

Myron Derow, on behalf of Evergreen Estates, has provided the Resort Village with an update on their plans to assume the DenMor Estates Marina Lease. Details of the development plans have not yet been finalized and will require a Servicing Agreement prior to Resort Village authorization. Mr. Derow is proposing the lease of some additional lands adjacent to the entrance road to the Marina to accommodate the placement of excavated materials from the Marina area, with the materials to be developed into a toboggan hill. A request was made for Council's support of this additional lease and proposed toboggan hill.

009-2012
PERRAS

That the Resort Village request Myron Derow, on behalf of Evergreen Estates, to provide a site plan of the area that is being proposed as an additional land lease, and that the actual size and location of the property be included in the plan, as well as the types and amounts of material to be excavated and developed into a toboggan hill.

CARRIED

**SPRUCE
BUDWORM
-2012**

A report has now been received from BioForest Technologies Inc. providing details of the results of their study and 2012 forecasts for spruce budworm populations in the Resort Village. Based on the tests performed, BioForest recommends the Resort Village does not conduct a 2012 spray program, however, it is recommended that monitoring continue.

010-2012
PERRAS

That the Resort Village follow the recommendations of BioForest Technologies that, based on 2012 forecasted spruce budworm populations, the Resort Village does not conduct a spruce budworm spray program in 2012 and that the Resort Village contract BioForest to conduct a spruce budworm population monitoring program for 2012.

CARRIED

**FIRESMART
PROGRAM**

Representatives of the Ministry of Environment, Fire Management and Forest Protection Branch, during the September, 2011 regular meeting, provided Council with a presentation outlining assessment notes from a June, 2011 field tour of Candle Lake. During the presentation, removal of deadfall, mature trees and thinning of trees was recommended for a number of areas to reduce fire risks.

011-2012
GEDDES

That the Resort Village attempt to schedule fire risk reduction work during the winter 'inmate work program', with the risk reduction work to be in areas, as recommended by the Ministry of Environment, Fire Management and Forest Protection Branch.

CARRIED

**#12 TORCH ST.-
BUILDING
PLANS**

Roger Parent has entered into a contract for the purchase of #12 Torch Street, legally described as Lot 17, Block 1, Plan 65PA14961. At present, the property includes a principal dwelling and an accessory building that is not completed. The contract for purchase is conditional on Council's approval to allow for the completion of the accessory building, following which the existing principal dwelling would be demolished and the accessory building used as living quarters during the construction of a new principal building. The existing accessory building does not meet the requirements for a principal building.

**012-2012
CAITHCART**

That, in response to Roger Parent's inquiry regarding his planned purchase of Lot 17, Block 1, Plan 65PA14961, the Resort Village authorize the completion of the existing accessory building located on this property, to be used as temporary living accommodation following the demolition of the existing principal building and that, following demolition of the existing principal building, construction of a new principal building must commence within one year from the date of the demolition permit and that all construction must be in compliance with Resort Village bylaws and building codes.

CARRIED

BYLAWS & POLICIES:

**BYLAW
1-2012
SHORT TERM
BORROWING**

Bylaw 1-2012, a Bylaw to provide for short term borrowing in 2012, to meet current operating expenditures by means of a line of credit not to exceed \$100,000.00, was reviewed by Council.

**BYLAW
1-2012 -
1st
READING**

**013-2012
GEDDES**

That Bylaw 1-2012, a Bylaw to provide for short term borrowing in 2012, to meet current operating expenditures by means of a line of credit not to exceed \$100,000.00, be introduced and given first reading.

CARRIED

**BYLAW
1-2012 -
2nd
READING**

**014-2012
QUINN**

That Bylaw 1-2012, a Bylaw to provide for short term borrowing in 2012, to meet current operating expenditures by means of a line of credit not to exceed \$100,000.00, be given second reading.

CARRIED

**BYLAW
1-2012 -
PROCEED
WITH
3rd READING**

**015-2012
PERRAS**

That Council proceed with third reading of Bylaw 1-2012, a bylaw to provide for short term borrowing in 2012.

CARRIED UNANIMOUSLY

**BYLAW
1-2012 -
3rd & FINAL
READING**

**016-2012
CAITHCART**

That Bylaw 1-2012, a Bylaw to provide for short term borrowing in 2012, to meet current operating expenditures by means of a line of credit not to exceed \$100,000.00, be given third reading and passed.

CARRIED

**POLICY
200-11 -
COUNCIL
INDEMNITIES**

Policy 200-11 is a policy to provide for Council indemnity rates. The existing policy provides for a base indemnity of \$600.00 per month for the mayor and \$400.00 per month for councilors, with additional compensation for committee meetings, special meetings, business of Council and conventions/workshops at \$20.00 per hour, to a maximum of \$160.00 per day.

Discussion was held on an increase to the base monthly rate, as well as the hourly rate.

**017-2012
CAITHCART**

That Policy 200-11, a policy to provide for council indemnity rates be modified to provide for an increase in the base indemnity from \$600.00 per month to \$750.00 per month for the mayor and an increase from \$400.00 per month to \$550.00 per month for council members, and that the hourly rate of \$20.00 for committee meetings, special meetings, business of Council and conventions/workshops be increased to \$30.00 per hour, to a maximum of \$240.00 per day.

Mayor Toporowski requested a recorded vote.

In Favor: Caithcart, Perras
Opposed: Geddes, Quinn, Toporowski

DEFEATED

**018-2012
PERRAS**

That Policy 200-11, a policy to provide for council indemnity rates be modified to provide for an increase in the base indemnity from \$600.00 per month to \$750.00 per month for the mayor and an increase from \$400.00 per month to \$550.00 per month for council members, and that the hourly rate of \$20.00 for committee meetings, special meetings, business of council and conventions/workshops be increased to \$25.00 per hour, to a maximum of \$200.00 per day.

Councilor Perras requested a recorded vote.

In Favor: Caithcart, Geddes, Perras
Opposed: Quinn, Toporowski

CARRIED

**POLICY 300-03
PRESSING
NECESSITY
LEAVE**

Policy 300-03 is a policy to provide for employee leave to attend to emergency situations requiring immediate attention. The policy provides for a maximum of two days leave with pay per calendar year for full time employees, pro-rated for part time employees and up to one day leave with pay for seasonal employees.

**019-2012
CAITHCART**

That Policy 300-03, a policy to provide for employee leave to attend to emergency situations requiring immediate attention, allowing for a maximum of two days leave with pay per calendar year for full time employees, pro-rated for part time employees and a maximum of one day leave with pay for seasonal employees per calendar year, be approved.

CARRIED

**NEXT
MEETING**

The next Regular Meeting of Council will be moved to the first Monday of February, the 6th, commencing at 9:00 a.m.

ADJOURN

**020-2012
PERRAS**

That the meeting adjourn.

CARRIED

The meeting adjourned at 10:37 a.m.

Mayor Toporowski

Administrator, Margo English