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Resort Village of Candle Lake
Regular Meeting
March 12, 2012**

A Regular Meeting of Council for the Resort Village of Candle Lake was held March 12, 2012 in the Administration Office at Candle Lake, Saskatchewan.

ATTENDANCE The following were in attendance:

Toporowski, Nick	- Mayor
Caithcart, Lloyd	- Councilor
Geddes, David	- Councilor
Perras, Clem	- Councilor
Quinn, John	- Councilor
English, Margo	- Administrator

CALL TO ORDER A quorum being present, Mayor Toporowski called the meeting to order at 9:00 a.m.

**ACCEPT
AGENDA** **041-2012**
PERRAS

That the Agenda for the March 12, 2012 meeting be accepted.

CARRIED

RCMP The new Corporal for Smeaton Detachment of the RCMP, Andy Frisk, attended the Council Meeting to introduce himself to Council and give a brief report on policing in the Candle Lake area. The report included details for the quarterly periods of October to December, 2011 and January to March 9, 2012, a summary of police statistics for the entire 2011 year, as well as a comparison report between the year 2010 and the year 2011.

The RCMP are working on a number of recent break and enters in Candle Lake. Additional RCMP coverage will be in place for Candle Lake over the May, 2012 long weekend. They will continue to work closely with bylaw enforcement for the Resort Village.

Council thanked Cpl. Frisk for taking time to meet and review RCMP activities and plans for Candle Lake.

**ADOPT
MINUTES** **042-2012**
QUINN

That the minutes of the Regular Meeting of Council, held February 6, 2012, be adopted.

CARRIED

BUSINESS ARISING FROM MINUTES:

**HANSON'S
HAVEN
MARINA**

A lease agreement for Hanson's Haven Marina Association, including modifications to the Marina to allow for a minimum twenty feet of driving surface on the area of Bereskin Drive which is adjacent to the Marina, was previously forwarded to the Marina Association, with a request for the signed agreement to be returned prior to the March 12, 2012 meeting. An informal meeting with representatives of the Marina Association was held on February 15, 2012, at which time the Resort Village was advised the lease agreement was being reviewed by legal counsel for the Marina Association, however, representatives stated they would provide written confirmation of their intent to complete modifications and upgrades to the Marina to bring the road to the required twenty feet of driving surface.

A letter has now been received from Lyle Ponath, President of the Hanson's Haven Marina Association, advising the agreement was being reviewed by their legal counsel and they would not be signing the lease agreement prior to the March 12, 2012 meeting. The letter stated a decision would be provided on or before July 1, 2012, following the Association's Annual General Meeting. The letter did not provide notice of their intention to modify the Marina.

**043-2012
PERRAS**

That the Hanson's Haven Marina Association be contacted, requesting the Association to provide the name of their legal counsel and to provide written confirmation of the Association's intent to bring the Bereskin Drive road allowance adjacent to the Marina to the required minimum twenty feet of driving surface, as well as provide evidence of their applications for required permits to modify and upgrade the Marina.

CARRIED

**EVERGREEN
ESTATES -
DEN MOR
MARINA -
EXCAVATION**

The Resort Village has now been provided a drawing of the proposal for a marina on the site of the leased Den Mor Estates Marina property, with three options for a site to deposit excavated materials and develop a toboggan hill. All options will require the lease of additional land from the Ministry of Environment. Myron Derow, on behalf of Evergreen Estates attended the meeting and advised Council that, the transfer of the lease from Den Mor Estates Marina Association to Evergreen Estates is being finalized and the Ministry has been contacted regarding the lease of additional lands to accommodate both marina storage facilities, and an area for the deposit of excavated materials. The support of the Resort Village is required to proceed with the application for lease.

Council reviewed the Marina proposal and the three options for the site of additional leased land and the construction of a toboggan hill.

**044-2012
CAITHCART**

That the Resort Village support, in principle, the proposal by Evergreen Estates to assume the existing lease of Den Mor Estates Marina Association as well as a lease expansion to the south of the existing lease, located within the same SW ¼ 23-55-22-W2, to allow for the construction of storage facilities, as well as an area for the deposit of excavated materials to be developed into a toboggan hill, and that the project will require a servicing agreement between the Resort Village and Evergreen Estates, as well as all other required government approvals.

CARRIED

**HENDERSON
SUBDIVISION
PARCEL C**

A Servicing Agreement has now been prepared covering the application for subdivision of Parcel C, Plan 88PA00696 by Ardel and Gail Henderson, and reviewed by the applicant. The proposal will provide for a residential Parcel K. This application was submitted a number of years ago and the property was rezoned to residential at that time and a Certificate of Approval issued by Community Planning, however, the parcel was never registered with land titles and the Certificate has expired, therefore a new application to subdivide is required. At the time of the earlier request, the requirement for dedicated lands was deferred. Community Planning has requested Council to consider settling this matter as part of the new application. The servicing agreement provided for a payment in lieu of municipal reserve land dedication, however, the applicant has advised he is prepared to designate the required reserve land and a new plan of proposed subdivision to include this dedicated land is being prepared.

CORRESPONDENCE:

**2011
CENSUS**

Population results from the 2011 Census have now been provided by Statistics Canada. The official population count for the Resort Village of Candle Lake has decreased from 792 in 2006 to 765 in 2011. The population count includes only those people whose primary residence is in the Resort Village. The census shows a total of 1,542 private dwellings, 382 of which are occupied by usual residents. Saskatchewan's overall population increased from 968,157 to 1,033,381. The population total for Saskatchewan Resort Villages decreased from 4,497 to 4,092.

**EPS -
BYLAW
ENFORCEMENT**

EPS Management provided a report on bylaw enforcement activities for the month of February, 2012. All subdivisions of the Resort Village continue to receive general patrols.

**045-2012
GEDDES**

That correspondence be received and filed.

CARRIED

COMMITTEE REPORTS:

**PARKS &
RECREATION
/TRAILS**

Councilor Geddes reviewed a report prepared by Parks & Rec Chair, Dee Cole. The report outlined Parks and Rec activities sponsored over the past month. The Mobile Playground program has been booked for the last week of July, 2012 and swimming lessons are being scheduled. A Canada Day Sub-Committee has been formed to coordinate activities including a parade, activities at the hall and fireworks. Council is requested to officially sanction the Canada Day Celebrations.

**046-2012
QUINN**

That the Resort Village of Candle Lake formally sanction the 2012 Canada Day Celebrations, including the parade along Highway 265 and the fireworks display.

CARRIED

**FIRE DEPT/
FIRST
RESPONDERS/
EM0** Councilor Quinn advised a Mutual Aid Meeting is scheduled for March 15, 2012. Arrangements are being made for an emergency planning day, tentatively set for April 18, 2012.

**ROADS &
MAINTENANCE/
LANDFILL** A report on activities of the maintenance department over the past month was provided by the Maintenance Manager, including equipment maintenance and preparations for 2012 projects.

**COMMUNITIES
IN BLOOM** Councilor Caithcart advised a meeting is scheduled for March 22, 2012.

HEALTH Councilor Quinn advised no report was available from the Health Committee. Updated information on Pineview Lodge has not yet been received.

PARCS Councilor Perras reported no meetings of the PARCS Directors have been held since the last report. The date for the summer workshop in Wakaw has not yet been confirmed.

**P.A.MODEL
FOREST** Councilor Caithcart attended the February, 2012 meeting of P.A.Model Forest. Candle Lake is eligible for \$1,300.00 of carry-over funding. The invoice has been forwarded. The next meeting is scheduled for March 14, 2012. Applications are being gathered for proposals for the 2012-2013 year. PAMF has not received confirmation of continued funding for 2012-2013, however, in the event that funding continues, project applications are being accepted.

ACCOUNTS PAYABLE & FINANCIAL:

**ACCOUNTS
PAYABLE** **047-2012**
GEDDES

That the accounts payable listing, cheques number 5100 to 5144, and totaling \$97,233.30 be approved.

CARRIED

**FINANCIAL
REPORT** **048-2012**
QUINN

That the report on revenues and expenditures for the period ending February 29, 2012, be accepted as presented.

CARRIED

NEW BUSINESS:

**2012
ELECTION**

Election Day for Saskatchewan Resort Villages will be July 28, 2012 and officials will now be elected for a four year term rather than a three year term. Voting will take place at the Candle Lake Curling Club.

**049-2012
QUINN**

That Carol Jorgenson be appointed as Returning Officer for the 2012 Election.

CARRIED

**050-2012
CAITHCART**

That the Regular Poll for the 2012 Election be open from 9:00 a.m. to 8:00 p.m. on Saturday, July 28, 2012 and that an Advance Poll be held on Saturday, July 21, 2012 from 2:00 p.m. to 8:00 p.m.

CARRIED

**051-2012
CAITHCART**

That remuneration for 2012 election officials be paid at the rate of \$20.00 per hour for training, advance poll and election day poll, and for preparation and finalization of results by the Returning Officer.

CARRIED

**GRUENDING-
RATIFY
SERVICING
AGREEMENT**

The Servicing Agreement between the Resort Village and Roger Gruending has now been signed and requires ratification.

**052-2012
GEDDES**

That the Servicing Agreement between the Resort Village of Candle Lake and Roger Gruending, covering subdivision of Lot 12, Block 03, Plan 78PA19997, be ratified.

CARRIED

**CANDLE
JUNCTION
LIQUOR
PERMIT**

The Saskatchewan Liquor and Gaming Authority requires a new liquor permit application from Candle Junction, due to ownership change. The application requires written municipal approval indicating there is no objection to the issuance of a liquor permit for this location.

**053-2012
PERRAS**

That the Resort Village has no objection to the issuance of a Restaurant and Permit with Lounge Endorsement, as requested by Wayne and Patricia Crawford for Candle Junction, located at #2 Highway 120, providing that requirements of all government agencies are met.

CARRIED

**2012
EQUIPMENT
PURCHASES**

**054-2012
QUINN**

That the Resort Village authorize the purchase of a 2012 Freightliner Pumper Truck from Fort Garry Fire Trucks at the price of \$259,000.00 plus tax.

CARRIED

**055-2012
PERRAS**

That the Resort Village authorize the purchase of a used vehicle, equipment and materials for construction of a fire tanker truck, with purchase costs totalling up to \$60,000.00, plus an additional 10% allowance for unforeseen costs, if necessary.

CARRIED

**056-2012
GEDDES**

That the Resort Village authorize the purchase of a used vehicle, equipment and materials for construction of a dustproofing application vehicle, with the purchase price to total up to \$26,000.00.

CARRIED

**TORCH
GARDENS -
RV PARK**

Chad and Rachel Doepker, owners of Torch Gardens, located within the R.M. of Paddockwood, at the corner of Highways 120 and 265, have received approval from the R.M. of Paddockwood to operate a seasonal campground. The proposal is to install septic holding tanks on each of the proposed 73 lots. The property owners have approached the Resort Village regarding an agreement for lagoon use by this property that is located outside of the Resort Village.

**057-2012
PERRAS**

That Chad and Rachel Doepker, owners of Torch Gardens and the proposed 73 site seasonal campground located within the R.M. of Paddockwood, be advised the Resort Village is prepared to enter into an agreement regarding use of Resort Village lagoons at a proposed one-time infrastructure payment of \$150.00 for each site, or \$10,950.00, as well as an annual per site fee of \$50.00 per site, with the annual fee to be reviewed each year.

CARRIED

**PETERSEN -
CLASS II & III
BUILDING
OFFICIAL
SERVICES**

David Petersen, operating as David Petersen Fire and Building Inspections, has agreed to provide Class II and III Building Official Services to the Resort Village.

**058-2012
GEDDES**

That the Resort Village appoint David Petersen, operating as David Petersen Fire and Building Inspections, as Class II and III Building Official for the Resort Village and that the agreement, effective February 4, 2012, be ratified.

CARRIED

**RV PARK
BYLAW
28-2010**

Council members have reviewed Bylaw 28-2010, in particular, clause 23, which requires sites that did not comply with the maximum site coverage on the date on which the Bylaw was passed to be grandfathered only until the date of termination of the lease by the occupant at that time. Upon issuance of a new lease, the new occupant is required to comply with the maximum permitted site coverage.

This clause was put in place in consultation with RV Park operators and was provided as a consideration to existing lease holders at the time of the Bylaw implementation.

**059-2012
CAITHCART**

That following a review of Bylaw 28-2010, a bylaw to regulate the operation of recreation vehicle parks within the Resort Village, Clause 23 of the Bylaw shall remain as is and those sites that did not comply with the maximum site coverage on the date the Bylaw was passed shall be grandfathered, with such grandfathering to cease on the date of termination of the lease by the occupant at the time the bylaw was passed and that the new occupant and lessee of the site shall be required to comply with the maximum permitted site coverage.

CARRIED

BYLAWS & POLICIES:

**BYLAW
2-2012
TAX
EXEMPTION
AIRSTRIP**

Bylaw 2-2012, is a Bylaw to provide for exemption of 2012 municipal taxes on Parcel C, Plan 101897769, the Airstrip property, as a community service. The School Division has indicated they will review the property owner's request for exemption of the school portion of the tax, however, a decision has not yet been received.

**BYLAW
2-2012 -
2nd
READING**

**060-2012
PERRAS**

That Bylaw 2-2012, a Bylaw to provide for the exemption of 2012 municipal taxes on Parcel C, Plan 101897769, the Airstrip property, as a community service, be given second reading.

CARRIED

**BYLAW
2-2012 -
3rd & FINAL
READING**

**061-2012
GEDDES**

That Bylaw 2-2012, a Bylaw to provide for the exemption of 2012 municipal taxes on Parcel C, Plan 101897769, the Airstrip property, as a community service, be given third reading and passed.

CARRIED

**NEXT
MEETING**

The next Regular Meeting of Council will be Monday, April 16, 2012 commencing at 7:00 p.m.

ADJOURN

**062-2012
PERRAS**

That the meeting adjourn.

CARRIED

The meeting adjourned at 11:55 a.m.

Mayor Toporowski

Administrator, Margo English