

Resort Village of Candle Lake Council Meeting

July 11, 2014

A Council Meeting of Council for the Resort Village of Candle Lake was held on July 11, 2014, in the Resort Village of Candle Lake Council Chambers.

ATTENDANCE: The following were in attendance:

Quinn, John	- Mayor
Tarasiuk, Louise	- Councilor
Painchaud, Carey	- Councilor
Simoneau, Maurice	- Councilor
Lozej, Michelle	- Councilor
Joan Corneil	- Administrator

1. CALL TO ORDER: Mayor John Quinn called the meeting to order at 1:01 P.M.

2. SUBMISSION OF PECUNIARY INTEREST: None

3. ADOPTION OF MINUTES:

125/2014 LOZEJ:

That the minutes of the Regular Council held June 13, 2014 be taken as read and adopted. **CARRIED**

BUSINESS ARISING FROM MINUTES: Item 9.2 Open House Meeting with Sakaw Planning Team – **TO BE SET FOR August 27, 2014.**

4. APPROVAL OF AGENDA:

126/2014: TARASIUK:

That the Agenda for this meeting is approved as amended, and that presentations, delegations and speakers listed on the Agenda are heard when called forward by the Mayor. **CARRIED**

Addition and changes to agenda:

- Letter from residents and delegation under Delegation, Presentations and Related Reports Item 6.3.
- Move Report item number 9.5 Page 81 Report from Administrator dated July 6, 2014 regarding item from June meeting – Torch Lake Walking Trail.

5. Public Hearings and Appeals:

Public Hearing opened at 1:06 PM

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Candle Lake Sailing Club- Ad Hoc Committee struck to report back to Council regarding location and discussion on how to proceed regarding communications with the Kingsway neighborhood.

Councillor Tarasiuk
Councillor Simoneau
Councillor Lozej

CARRIED

7.9 Letter from Rick Valcourt dated July 07, 2014 regarding Village approval of August long weekend events planned for Candle Castle Restaurant and Rick's Lounge and Cabins.

132/2014 TARASIUK:

That Council give approval of the tent expansion for Rick's Lounge for the dates of Aug 01, 02 and 03, 2014 and further extend the time for the Noise Bylaw until 2 am

CARRIED

7.10 Letter from Dan and Gail Jackson dated June 21, 2014 regarding damage to a vehicle by debris dropped on Industrial Drive.

133/2014 PAINCHAUD:

That Council direct administration to compensate Dan and Gail Jackson in the amount of three hundred and twenty six dollars and eighty four cents (\$326.84) for damage done by a large screw, the damage incurred on Industrial Road.

DEFEATED

134/2014 LOZEJ:

That Council direct administration to review the bylaws regarding demolitions and unsecured loads and bring forward a report with recommendations.

CARRIED

7.1 SUMA Newsletter dated June 27, 2014.

RECOMMENDATION: Receive and file

7.2 Email from PARCS regarding 2014 membership

RECOMMENDATION: That Council directs administration to remit the 2014 PARCS membership fees of six hundred dollars (\$600.00)

7.4 Letter from SAMA dated June 11, 2014 regarding Resolution to lobby government

RECOMMENDATION: Receive and file

7.6 Item from SAMA regarding Maintenance Service fees

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9.1 Report # 41/2014 from Administrator dated July 06, 2014 regarding an extension to the discount period for Municipal taxes.

137/2014 PAINCHAUD:

That the amendment to Bylaw 08 of 2014 be further amended to read ...” is sent until the end of September shall be eligible... .

CARRIED

138/2014 QUINN:

That Bylaw 08 of 2014, as amended, a bylaw to amend Bylaw 07 of 2014 be given three (3) readings and that Bylaw 08 of 2014 be laid on the table under the order of business “Introduction and Consideration of Bylaws.

CARRIED

9.2 Report from Acting Assistant Administrator regarding Financial Report and Accounts paid and payable.

139/2014 LOZEJ:

That Council approves the financial statements and accounts paid as presented and that the Accounts Payable as listed be paid.

CARRIED

9.3 Report from Acting Assistant Administrator dated June 11, 2014 regarding the lease of a photocopier.

140/2014 SIMONEAU:

That Council approve the lease of the quoted Toshiba copier for the Village office at a cost of \$202.85/month.

TABLED

Councillor Painchaud to work with the Administrator on the evaluation of copiers and the Service Agreements

9.4 Report from Administrator dated July 06, 2014 regarding fee for administrative time.

141 /2014 LOZEJ:

That Council sets the fees for administrative time in the recovery and printing of documents at the following rates:

- Any document(s) that do not require any more than 15 minutes of time are only subject to copying fees if applicable
- Any requests for documents that require more than 15 minutes are subject to a fee of \$25.00 per hour for the first hour and \$20.00 per hour flat rate for any time over the first hour.

CARRIED

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9.6 Report from Acting Assistant Administrator dated July 09, 2014 regarding a request from the Chamber of Commerce for sponsorship.

142/2014 MICHELLE:

That Council provides financial support for the Chamber of Commerce movie night with \$1000 from the Public Relations budget.

CARRIED

143/2014 PAINCHAUD:

That the Chamber of Commerce be advised to co-ordinate with Parks and Rec on any projects applicable where grants may be available.

CARRIED

144/2014 LOZEJ

That the motion concerning D. Bekker – Motion 129/2014 be taken from the table and that administration is directed to review the matter concerning water on the property of D. Bekker and determine if the RVCL is responsible or can assist with a solution.

CARRIED

10. INQUIRIES

11. Councillors Forum: BOB Awards- July 08 attended by Councillor Tarasiuk and Administrator. RVCL received 5 awards

12. Introductions and Consideration of Bylaw:

12.1 Bylaw 08 of 2014, as amended , a Bylaw to amend Bylaw 07 of 2014

145/2014 LOZEJ:

That Bylaws No. 08 of 2014, as amended, - a Bylaw to amend Bylaw 07 of 2014 - be given a first reading.

CARRIED

146/2014 TARASIUK:

That Bylaws No. 08 of 2014, as amended, - a Bylaw to amend Bylaw 07 of 2014 - be given a second reading

CARRIED

147/2014 PAINCHAUD:

That Bylaws No. 08 of 2014, as amended, - a Bylaw to amend Bylaw 07 of 2014 - be given a third reading

CARRIED

148/2014 TARASIUK:

That Bylaw No. 08 of 2014, as amended, be read a third time and passed; and that Bylaw No. 08 of 2014, as amended, be now adopted, sealed and signed by the Mayor and Administrator

CARRIED

July 11, 2014

13. Unfinished Business Bylaws:

14. Giving Notice:

15. Motions:

16. ADJOURNMENT

149/2014

SIMONEAU:

That the meeting adjourns at 3:52 PM

CARRIED



Mayor



Administrator

Resort Village of Candle Lake
Statement of Financial Activities - Summary
For the Period Ending June-30-14

	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	2,072.98	17,455.30	2,297,230.00	(2,279,774.70)	1
Fees and Charges	15,415.30	47,827.41	314,100.00	(266,272.59)	15
Maintenance and Development Charges	4,875.00	12,875.00	1,150.00	11,725.00	1,120
Grants	41,990.50	74,163.44	196,500.00	(122,336.56)	38
Grants in Lieu of Taxes			4,500.00	(4,500.00)	
Investment Income and Commissions	119.61	4,676.97	17,000.00	(12,323.03)	28
Total Revenues:	64,473.39	156,998.12	2,830,480.00	(2,673,481.88)	6
Expenditures					
General Government Services	29,209.05	287,756.64	724,980.00	437,223.36	40
Protective Services	6,535.18	35,401.58	166,520.00	131,118.42	21
Transportation Services	62,144.51	297,187.10	5,256,186.00	4,958,998.90	6
Public Health and Welfare Services	12.00	1,355.41	6,780.00	5,424.59	20
Planning and Development Services	3,944.94	15,151.74	48,960.00	33,808.26	31
Recreation and Cultural Services	7,022.97	17,228.48	52,559.00	35,330.52	33
Total Expenditures:	108,868.65	654,080.95	6,255,985.00	5,601,904.05	10
Change in Net Financial Assets	(44,395.26)	(497,082.83)	(3,425,505.00)	2,928,422.17	15
Operating Surplus/Deficit (Chg in Net Asst)	(44,395.26)	(497,082.83)	(3,425,505.00)	2,928,422.17	15
Increase in Amounts to be Recovered					
Long Term Debt Issued			3,000,000.00	(3,000,000.00)	
Long Term Debt Repaid			(257,000.00)	257,000.00	
Transfers					
Transfers In		37,200.00	1,829,506.00	(1,792,306.00)	2
Transfers Out			(1,109,000.00)	1,109,000.00	
Change in General Surplus	(44,395.26)	(459,882.83)	38,001.00	(497,883.83)	1,310-
Account Balances					
Cash	Current	Year to Date	Balance		
Office Petty Cash			500.00		
Office Float			200.00		
Landfill Float			70.00		
General Bank Acct.	(23,971.90)	(125,196.11)	159,606.93		
Tax Bank Account		12.40	91.23		
Cash- Investors Savings Account	(100,000.00)	(356,095.39)	2,265,591.31		
Cash - Parks & Rec Operating Acct			6,814.35		
Parks & Rec Bingo Account			2,153.53		
Health Committe-Gen.Account			2,414.23		
Health Committee-Building Fund			4,544.79		
First Responders Bank Account			230.22		
Parks & Rec-Playground Acct			1,241.33		
Total Cash:	(123,971.90)	(481,279.10)	2,443,457.92		
Municipal Taxes Receivable					
Municipal - Tax Receivable - Current	(22,211.14)	(155,963.66)	26,920.22		
Municipal - Tax Receivable - Arrears	2,328.64	(38,119.00)	101,877.53		
Municipal Receivable-WCB Cert	55.43	267.53	3,084.14		
Total Municipal Taxes Receivable:	(19,827.07)	(193,815.13)	131,881.89		

Report Date
8/19/14 10:57 AM

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Statement of Financial Activities - Summary
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	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>	<u>%</u>
Other Receivables					
Accounts Receivable		(2,384.40)	30.00		
Tax Title Costs Receivable			150.00		
GST Receivable - 100% Rebate	1,752.04	(19,367.37)	12,417.18		
Total Other Receivables:	1,752.04	(21,751.77)	12,597.18		

Certified correct and in accordance with the records

Presented to council on

August 19, 2014

(Date)



Head of Council Name
Head of Council Title

Administrator Name
Administrator Title

RESORT VILLAGE OF CANDLE LAKE
ACCOUNTS PAYABLE/PAID
as of June, 2014

Cheque #	Vendor Name	Amount	Description	Purchase Order	Cheque Date	Payment Released
6985	Sask Rivers School Div #119	51,179.44	May Remit		May 6/14	May 6/14
6986	Quinn, John G.	1,079.38	May Indem		May 7/14	May 7/14
6987	SGI - Auto Fund Division	1,113.00	2004 GMC Sierra		May 12/14	May 12/14
6988	SGO - Auto Fund Division	339.00	1978 Chev Heavy - Calcium Truck		May 20/14	May 20/14
6989	Acklands Grainger Inc.	110.20	Parts	960967	May 21/14	
6990	Anderson Pump House	108.38	Parts Maintenance	960968	May 21/14	
6991	Bronkhorst, Ashley	50.00	Return of Assessment Appeal Fee		May 21/14	
6992	C & S Septic	315.00	April Invoices		May 21/14	
6993	Void					
6994	Candle Lake All Season Service	1,035.04	April Invoices		May 21/14	May 21/14
6995	Candle Lake Home Building Cen	170.43	May Invoices	960963, 961901 & 9	May 21/14	May 21/14
6996	Cervus Equipment	1,052.37	Equipment Maintenance	960953	May 21/14	May 21/14
6997	Christopherson Industrial Service	845.27	Maintance Supplies	65, 960961, 960960	May 21/14	
6998	CIT	1,280.40	Copier Lease		May 21/14	May 21/14
6999	Corneil, Joan	333.25	Replenish Petty Cash		May 21/14	May 21/14
7000	Corneil, Joan	294.04	Apr/May Indem		May 21/14	
7001	D & M Fire Safety Systems	131.25	Gas Stove Inspection		May 21/14	
7002	EPS Management Service Inc.	1,536.31	Apr Invoice		May 21/14	May 21/14
7003	Globalstar Canada Satellite Co.	68.10	Fire/First Responder Pager System		May 21/14	
7004	Greenland Waste Disposal Ltd.	492.70	Recycling Fees		May 21/14	May 21/14
7005	Jackow, Dezilda	288.00	May Janitorial Fees		May 21/14	30-May-14
7006	Jaman, Linda	16.90	Mileage/Office travel		May 21/14	
7007	Kal Tire	494.37	Garbage Truck Maintenance		May 21/14	
7008	Korlischuk, Larry	175.99	Maintenance Travel - Parts		May 21/14	May 21/14
7009	Matkowski, Patricia	1,212.36	May Janitorial Fees/ Maint travel		May 21/14	May 30/14
7010	Meyers Norris Penny	5,647.25	Prep Income Tax Return/Audit		May 21/14	May 21/14
7011	Peerless Engineering	201.34	Grader Maintenance	961903	May 21/14	May 21/14
7012	Pitney Bowes	1,060.75	Postage Meter		May 21/14	May 26/14
7013	Priel, Alan & Karen	50.00	Return of Assessment Appeal Fee		May 21/14	
7014	Prince Albert Co-Op	1,187.51	May Fuel/ Maintenance Supplies	960959	May 21/14	
7015	Quartz Investments Inc.	350.00	Return of Hall Damage Deposit		May 21/14	
7016	Rawlco Radio	138.60	Welcome to the Lake Radio Ad		May 21/14	
7017	Ritchie, Doug	80.08	Mileage Fire Training		May 21/14	
7018	SaskEnergy	388.06	Apr Gas Usage		May 21/14	May 21/14
7019	SaskPower	6,065.71	Apr Electrical Usage		May 21/14	May 21/14
7020	Sasktel	1,617.75	Apr Phone Usage		May 21/14	May 21/14
7021	Scott, Heather	24.44	Mileage/Office travel		May 21/14	
7022	Sears, Gene & Patricia	50.00	Return of Assessment Appeal Fee		May 21/14	
7023	SEDA	327.60	SEDA 2014 Membership		May 21/14	May 21/14
7024	SIASST Woodland Campus	84.00	Wastewater Management Course		May 21/14	
7025	SUMA	443.94	Office Supplies		May 21/14	May 21/14
7026	Transec. Sask Media Group Inc.	132.93	PA Herald Assessment Notice Ad		May 21/14	
7027	Triod Supply 2011 Ltd.	54.05	Parts for Steamer Truck	960955	May 21/14	May 21/14
7028	Urban Systems	2,595.22	Enviro. Care & Capacity Study		May 21/14	May 21/14
7029	Ward, Lawrence & Laura	50.00	Return of Assessment Appeal Fee		May 21/14	
7030	Wilcox Zuk Chovin Law Office	451.81	Legal Services		May 21/14	
7031	Zep Factory Outlet	661.79	Membership and Office Supplies		May 21/14	
7032	Adam Mooreland Woodlot Serv	1,682.93	Chainsaw Safety Course		June 2/14	
7033	C.U.P.E.	397.22	May Remit		June 2/14	June 2/14
7034	Christopherson Industrial Service	764.11	Safety Wear	960972	June 2/14	
7035	CUETS Financial	925.57	May Expenses		June 2/14	June 2/14
7036	Glen Mor Inc.	237.16	Cutter Blade for Mowers	960973	June 2/14	
7037	Jorgenson, Al	100.00	Mileage for Recycleables		June 2/14	
7038	KPS Medic Ltd.	546.00	First Aid and CPR Village Workers		June 2/14	
7039	Mann, Roger	50.00	Return of Assessment Appeal Fee		June 2/14	
7040	McKay, Hilton & Faye	50.00	Return of Assessment Appeal Fee		June 2/14	
7041	Municipal Employee Pension	7,193.04	May Remit		June 2/14	June 2/14
7042	Prince Albert Co-Op	1,639.87	Fuel Delivery		June 2/14	
7043	Receiver General for Canada	17,163.07	May Remit		June 2/14	

RESORT VILLAGE OF CANDLE LAKE
ACCOUNTS PAYABLE/PAID
as of June, 2014

Cheque #	Vendor Name	Amount	Description	Purchase Order	Cheque	Payment
7044	Sask Rivers School Div #119	103,516.22	May Remit		June 2/14	June 2/14
7045	Simoneau, Maurice L.	245.00	May Indemnity		June 2/14	
7046	SUMA - Group Benefits	2,101.24	May Remit		June 2/14	June 2/14
7047	Sutherland Automotive Group	197.12	Steering Box/Gear	960971	June 2/14	
7048	ZEP Factory Outlet	71.66	Ditch Cleanup Bags	2014-34	June 2/14	
	TOTAL	222,264.22				

